

Safety and Welfare - information for students

At King's Oak we believe that your safety and welfare is very important and have lots of things in place to help keep you safe:

- The Safeguarding Policy which explains how children might be harmed, signs to look for and what staff should do.
- We have other policies that provide information for staff and students about things like anti-bullying, E-safety and Health & Safety.
- Fire and Lockdown drills.
- All staff go through a check to assess their suitability to work with young people
- All staff are trained to recognise the signs of abuse and neglect and know what to do if they are concerned about a student's welfare.
- We have security pass entry doors leading to and from reception to ensure only authorised people are able to enter the school site.
- All staff and visitors wear a security pass to prove that they are authorised to be on site.
- We encourage students to tell us when something is wrong.
- We provide information for students around keeping themselves safe through enrichment days, assemblies, tutor activities and displays.
- We work in partnership with parents and carers.
- We work closely with other agencies like the police and social care if we think a young person is at risk of harm.
- We have a team of staff with specialist Child Protection training who ensure that the safeguarding procedures are followed.

King's Oak Safeguarding Team



Mr R Clutterbuck
Principal – Responsible
for Safeguarding



Mr S Jones
Designated
Safeguarding Lead



Mrs E Mignaud
Primary Deputy Designated
Safeguarding Lead



Ms S Slocombe
Safeguarding
Councillor

House Office Team



Mrs J Felski



Mrs N Younger



Mrs C Walbridge



Miss A Rice
Deputy Designated
Safeguarding Lead

Safety and Welfare - student responsibility

Safety and welfare is everyone's responsibility and there are some simple things that you can do to help:

- Politely challenge any adult on the school site who is not wearing a security pass or report this to a member of staff.
- If you are concerned about your own safety and/or well-being or the safety and/or well-being of another student, talk to a trusted adult, parent, carer, teacher or a member of the school Safeguarding Team.
- When going out, tell someone where you are going and what time you will be back. Ensure that you have a mobile phone with emergency contact numbers.

Keep yourself safe online by following these few simple rules:

- **Personal information** – keep your personal information private. This includes your address, mobile number, email address and where you go to school.
- **Privacy settings** – Make sure only your **friends** can see your profile.
- **Meeting up** – Never meet up with someone you have been chatting to online without taking a trusted adult with you.
- **Images** – Once you have posted an image online you have lost control of it. Think about what personal information you could give away in a photograph. Sending or holding an indecent image of anyone under the age of 18 is against the law.
- **Software** – Check your filtering software is up to date to help protect you from things that you don't want to see online.

