

### TRI System – Systems and Procedures (Updated January 2017)

The guidance below outlines the TRI System which is the new behaviour structure from September 2016. This document is to be used in conjunction with the ‘T.R.I System’ behaviour policy.

#### Lesson Scoring

Every lesson each student will be given a score based on the following criteria:

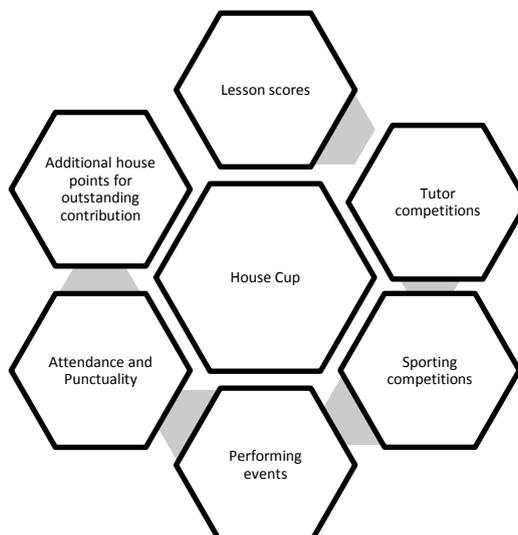
|          |                                 |  |
|----------|---------------------------------|--|
| <b>1</b> | <b>Outstanding Contribution</b> | <b>Contributing something extra or outstanding to the lesson</b>   |
| <b>2</b> | <b>Meeting expectations</b>     | <b>Meeting all expectations from the grid below</b>                |
| <b>3</b> | <b>Not meeting expectations</b> | <b>Not meeting any one of the expectations from the grid below</b> |
| <b>4</b> | <b>Sent out of lesson</b>       | <b>Disrupting learning - follow guidance below</b>                 |

The following outlines the basic expectations of students every lesson:

| <b>Basic Expectations</b>   |
|---|
| Being on time   |
| Having your equipment – At least a pen, pencil and a ruler        |
| Wearing the uniform correctly (see uniform guidance)              |
| Having your homework diary (on desk)                              |
| Writing the title and date in your books (as directed by teacher) |
| Learning to the best of your ability                              |
| Be polite and respectful to others                                |

#### House Points (rewards)

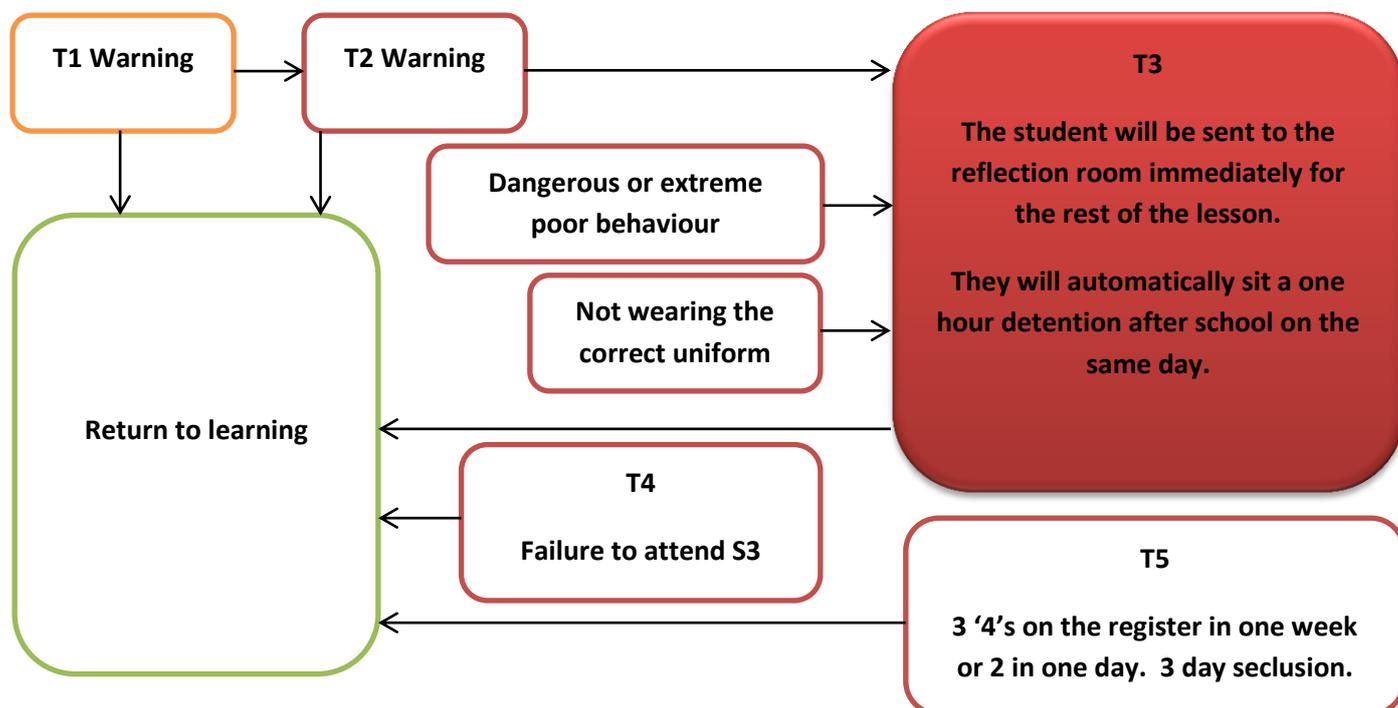
Student lesson scores will automatically contribute to overall house points which go towards the house cup. The following illustration explains other factors that will contribute to house points; the house cup will develop further as we progress through the year.



Staff can award additional house points for outstanding contribution to the academy.

## TRI code/4 on register

It is important that students are not allowed to disrupt learning. If any disruption occurs then the following system will be applied:



The sanctions following a T3 are as follows:

|              |  |
|--------------|--|
| T3 Detention | Same day for 1 hour after school. The teacher may choose to restore with the student during this time. The teacher <b>MUST</b> call home to discuss with parents (ideally at 3.15) and record a behaviour point. Students can choose to bring written work, or alternatively they will be given English and/or Maths work. |
| T4 Seclusion | Failure to attend a T3 means seclusion for 1 day the following day, plus the original detention time on that same day.   |
| T5 Seclusion | 3 4's on the register in one week or 2 on the same day means an automatic 3 day seclusion.   |

## Further Detentions

|                    |  |
|--------------------|--|
| L1 Detention       | A 30 minute lunch detention for poor behaviour during social time  |
| Faculty Detentions | These are led by team leaders and should last 45 minutes. Offences as outlined below. The faculty detentions are run on days as below. |
| PL Detention       | Led by the phase leaders – until 4.30pm on Fridays. For further offences as outlined below   |
| SLT detention      | Led by members of Senior leadership – until 5pm on Fridays. For further offences as outlined below.                                    |

|           |                               |
|-----------|-------------------------------|
| Monday    | Performance and Participation |
| Tuesday   | Communications                |
| Wednesday | Science and Technology        |
| Thursday  | Maths and World Affairs       |

## Additional Offences and Sanctions

In addition to the clear system around lesson scoring, we may need to use the following sanctions around the site. These are intended as a guide, each case will be considered individually.

| Type of Sanction            | Example reasons for issuing sanction (Guidelines)  |
|-----------------------------|--|
| L1                          | Poor behaviour during social times.  |
| Faculty Detention           | Missing homework<br>Not enough classwork completed (after support given)<br>Not bringing the correct books or equipment to lessons<br>Multiple '3's – as agreed between Phase and Team leaders   |
| Community Service           | Damaging school property (length of sanction proportionate to the cost of the damage); will often be spread over a series of evenings.   |
| T3                          | Being sent out of class<br>Defiance towards any member of staff (including refusal to submit confiscated items)  |
| T4                          | Failure to attend T3   |
| Phase leader detention      | Bullying (1 <sup>st</sup> offence)<br>Not following phase/house leader instructions<br>General poor behaviour around the site<br>Poor behaviour outside of school (dependent on extremity of incident)<br>Multiple '3's – as agreed between phase and team leaders   |
| Senior Leadership detention | Ongoing bullying<br>Fighting<br>Being rude to a member of staff (dependent on extremity of incident)<br>Continuously poor behaviour around the academy site<br>Stealing from another student (dependent on extremity of incident)<br>Poor behaviour outside of school (dependent on extremity of incident)   |
| T5                          | Being rude to a member of staff (dependent on extremity of incident)<br>Physical behaviour<br>Stealing from the academy<br>Stealing from another student (dependent on extremity of incident)<br>Poor behaviour outside of school (dependent on extremity of incident)<br>Persistent disruptive behaviour that affects learning and progress of others |
| Fixed term exclusion        | Ongoing bullying<br>Physically abusive to another student<br>Swearing at a member of staff<br>Poor behaviour outside of school (dependent on extremity of incident)<br>Being rude to a member of staff (dependent on extremity of incident)  |
| Permanent exclusion         | Illegal behaviour<br>Distributing illegal substances to others<br>Extreme disruptive behaviour over a period of time<br>Extremely dangerous behaviour<br>Other Serious breaches of the school Behaviour Policy<br>Poor behaviour outside of school (dependent on extremity of incident)  |

NB – There may of course be other incidents – sanctions will be proportionate and on an individual basis

## Failure to Attend

|                          |   |
|--------------------------|---|
| <b>T3 Detention</b>      | T4 (one day seclusion) plus the 1 hour detention.           |
| <b>L1 Detention</b>      | Phase Leader detention                                      |
| <b>Faculty Detention</b> | Phase leader detention                                      |
| <b>PL Detention</b>      | SLT detention on the Monday                                 |
| <b>SLT</b>               | T4 (one day seclusion) plus the SLT detention on the Monday |

## Support Card System

The support card system has been updated in term 3 to reflect progress within the TRI system. The process is as follows:

- Lesson scores are monitored daily by the child's tutor
- Children are put onto different stages as below
- Children are given support cards which involve asking the teacher to either tick or cross each lesson. A tick should be given for a 1 or 2 on the lesson scoring system; a cross should be given for a 3 or 4 on the lesson scoring system.
- If a child receives 2 crosses in one day they will stay behind for a conversation with their tutor. On step 2 or above, this will be a 10 minute detention/conversation.
- The student will be given an extra 10 minutes per cross above 2 (above step 1)
- If the card is forgotten or lost, a 10 minute detention will be issued (step 2 or above, they are likely to be moved up a step if it is regularly lost on step 1).
- A child **MUST** be on a stage for a minimum of 2 weeks before moving up or down
- When moving down a child **MUST** be on each stage for at least 1 week

**The stages are determined as follows. Consequences/Outcomes of not meeting targets at each stage are also outlined. These stages are intended as a guide:**

| Stage | Support       | Reasons for stage   | Not meeting targets after 2 weeks   |
|-------|---------------|---|---|
| LS1   | Tutor         | <ul style="list-style-type: none"> <li>- 2 '3s' in one day</li> <li>- 3 '3's in one week</li> </ul>   | <ul style="list-style-type: none"> <li>- LS2</li> </ul>   |
| LS2   | Head of House | <ul style="list-style-type: none"> <li>- Failing LS1</li> <li>- 2 4's in one day</li> <li>- 3 4's in one week</li> <li>- Starting MM or NT</li> <li>- General poor behaviour around the site</li> </ul> | <ul style="list-style-type: none"> <li>- LS3</li> <li>- Behaviour support plan (12 week programme)</li> </ul>   |
| LS3   | Phase Leader  | <ul style="list-style-type: none"> <li>- Failing LS2</li> <li>- Returning from MM or NT</li> <li>- Persistent poor behaviour around the site</li> </ul>   | <ul style="list-style-type: none"> <li>- LS4</li> <li>- 2 week immersion</li> <li>- Behaviour support plan review should seek agreement for a managed move (12 week programme)</li> </ul> |
| LS4   | S.L.T         | <ul style="list-style-type: none"> <li>- Failing LS3</li> </ul>   | <ul style="list-style-type: none"> <li>- Managed move to be finalised.</li> </ul>   |
| LS5   | Principal     | <ul style="list-style-type: none"> <li>- Failing LS4</li> <li>- Failing immersion</li> </ul>  | <ul style="list-style-type: none"> <li>- Working in the inclusion hub/extra support</li> <li>- Possible permanent exclusion</li> </ul>  |

## **Prohibited Items**

**In addition to items prohibited by law (a list of these can be found in our behaviour policy) the following items are not allowed in the academy:**

Mobile Phones – these can be switched off and kept in bags during the school day

Any other electronic devices

Fizzy drinks

Laser pointers of any description

Hooded tops (including P.E. hoodies outside of P.E. lessons)

Any other items which may be deemed unsuitable for school as decided by senior leadership.

All school staff retain the power to confiscate such items if seen on school site. Items will be labelled and placed in the academy office until the end of the school day where children will be allowed to collect them. In some cases senior staff may decide that confiscated items can only be collected by parents.

### **Refusal to hand over an item for confiscation/defiance and rudeness**

The student in question will be given a behaviour point triggering a T3 detention

In addition, the student will have the item confiscated the following day by a member of SLT or the pastoral team.

### **Being late to school**

The gates close at 8.45am. Any student arriving at school after this time will be asked to sign in. If a student receives 3 late marks in one week, they will be required to sit an SLT detention. Parents will be sent a text message if this is the case.

### **Truantiing lessons**

If a child has truanted a lesson our first priority is to ensure that they are safe. Once this has been established, the child will be placed in the reflection room for the remainder of the lesson.

The student will automatically be given a T3 detention to make up the lost learning time.

This sanction includes truantiing tutor time.