

This form should only be completed if you wish to make a formal appeal for a place at King's Oak Academy.

Please complete and return this form within 20 school days to

King's Oak Academy, Brook Road, Kingswood, South Gloucestershire, BS15 4JT

Please complete in black ink

LETTER OF APPEAL FOR _____ SCHOOL

Preference: 1st, 2nd or 3rd – (please indicate)

Written by _____ Name of Parent/Carer

Signature of Parent/Carer

Date

Full Name of Child: _____

Date of Birth: _____

Address of Child _____

Current Primary/Junior School _____

WAITING LIST

King's Oak Academy will maintain its own waiting list. The waiting list will be maintained for the academic year and then discarded. When a place becomes available, places will be offered in accordance with the oversubscription criteria outlined in the Admissions Policy, which can be found on the school website, and not the length of time an applicant's name has been on the waiting list.

NB If you request an appeal your child will be automatically placed on the waiting list.

PLEASE CONTINUE OVERLEAF IF NECESSARY

TRUST RESPECT INSPIRE

PRINCIPAL: MR R CLUTTERBUCK | CEO: MR STEVE TAYLOR | BROOK ROAD, KINGSWOOD, BRISTOL BS15 4JT
TEL: 0117 9927127 | EMAIL: PRINCIPAL@KINGSOAKACADEMY.ORG.UK | WWW.KINGSOAKACADEMY.ORG.UK

PLEASE REMEMBER TO UPDATE KING'S OAK ACADEMY OF ANY CHANGES TO YOUR CONTACT DETAILS.

Reasons for Preference/Grounds for Appeal

Please attach a separate sheet if necessary